

Barkatullah University, Bhopal

Internal Quality Assurance Cell

Minutes of the Meeting

The meeting of IQAC was held on 26.11.2018 at 3.00 PM in Betwa Hall, Vice Chancellor's Secretariat. The meeting was attended by following members.

Prof. R.J. Rao, Vice Chancellor	Chairman
Prof. D.C. Gupta	Coordinator
Shri K.G. Dixit	Member
Prof. Uday Narayan Shukla, Registrar	Member
Prof. K.B. Panda	Member
Prof. K.N. Tripathi	Member
Prof. Ragini Gothwal	Member
Dr. Sadhna Singh	Member
Dr. Vipin Vyas	Member
Shri Ajit Shrivastava, Dy. Registrar	Member
Shri Yashwant Patel, Dy. Registrar	Member
Smt Sarita Chauhan, Dy. Registrar	Member
Shri Nitin Sangle, Finance Controller	Member

All members present in the meeting introduced themselves. Agenda wise discussions took place during the meeting. Various deliberations were made with the consensus of all members.

1. Preparation for NAAC assessment for next cycle – 2020

Barkatullah University, Bhopal has to go for the next cycle of NAAC during 2020. Department wise reports of the academic activities and reports on administrative work have to be compiled according to the criteria given under the NAAC guidelines. Self Assessment Report (SSR) has to be submitted by May 2019. In order to motivate colleges to go for NAAC accreditation a Workshop is planned for college Principals or their representatives and UTD faculty members to conduct on 11th January 2019. Funding for the workshop has been sanctioned by NAAC, Bangalore.

2. Submission of AQAR

The AQAR proforma of the NAAC is to be sent to all Heads of the Departments and AQAR for the academic years 2015-16, 2016-17 and 2017-18 has to be obtained and the same should be uploaded on University website by Dec 2018.

3. University development plan for next 5 years.

Development plan for next 5 years has to be prepared on various aspects like proposing new academic courses, installation of Non-Conventional Energy facilities and CCTV Cameras, construction of Sports Complex and development of Audio-Video facilities, infrastructure for campus development etc. for discussion in the next IQAC meeting.

4. University Management System

In order to handle large amount of data and for providing timely services in various sections of the University it is very much essential to go for computerization under Integrated University Management System (IUMS). The need for implementing IUMS has been recommended in the Coordination Committee meetings several times. All the members were of the opinion that IUMS has to be started at the earliest. Necessary action has to be taken for implementing IUMS through Tender process being adopted in other MP Universities.

5. National Institute Ranking Framework

The Hon'ble Vice Chancellor is authorized to constitute a committee for NIRF and this committee will apply its proposal for year 2019.

6. Budget allocations for development programmes

It has been decided by the members that for Campus Development- Audio-Video Cell, CCTV in different departments, Solar roof top , Sport Complex, Innovation centre, skill development centre, innovation and incubation centre, upgradation of computer centre, centralized placement cell, the budget provision is to be made separately so that development of the campus will take shape well in time. UGC non-plan grant in 12th plan period should be spent for this purpose in addition to University funds.

7. Timely work by departments & office towards spending the budget

It has been decided that the Departmental Council will sit and prepare the budget under different heads towards spending the available amount till the end of March 2019. Efforts should be made by various departments to prepare their detailed roadmap for all kinds of activities and submit the same to IQAC by 31 Dec. 2018. The SWOT analysis proforma should also be developed to know the strength and weakness of the department for further action.

8. Faculty appointments

Appointment of faculties in different departments is very much essential as it was suggested by different bodies like NAAC, UGC, NIRF, RUSA, World Bank etc. as mandatory. Necessary action has to be taken to appoint faculty in the vacant posts as early as possible.

9. Good working atmosphere in UTD & Office -- ICT solutions

ICT solutions for development of good working atmosphere will be generated and a proforma is to be prepared for employees of the institution for feedback to prepare a proposal for implementation of ICT facilities in the University.

10. Research fellowships to Registered Ph.D. scholars

As a pre-requisite in the NAAC financial assistance in the form of research fellowship has to be given to research scholars for conducting research. Majority of the research scholars are getting fellowship through research projects or direct fellowship from several funding agencies. It was principally agreed that those research scholars in the UTD who

are qualified and not getting any fellowships should be given fellowship by the University from its funds. It has been decided that a committee has to be constituted to prepare rules and regulation related to award of fellowship to research scholars and budgetary provisions should be made for the same.

11. Student needs & feedback

Student need and feedback proforma will be taken up from the NAAC website and it will be circulated to all UTDs to encourage students to submit such feedback forms for taking appropriate action to solve the problems of students, if any.

12. Alumni interaction

A Committee of the Alumni Association has been formed and the first meeting will be held very shortly.

13. Awards in Republic day

A Committee is to be constituted to frame the rules and regulations for the awards in Republic Day.

14. Convocation date

It has been proposed that Convocation of the University will be held tentatively on 25th Feb. 2019 and for this purpose a meeting is to be called to discuss various issues related to Convocation.

15. Any item from Chair.

It is suggested that meeting of IQAC has to be conducted every month on third Saturday.



(Prof. R.J. Rao)



(Shri K.G. Dixit)



(Prof. D.C. Gupta)



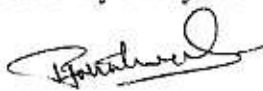
(Prof. Uday Narayan Shukla)



(Prof. K.B. Panda)



(Prof. K.N. Tripathi)



(Prof. Ragini Gothwal)



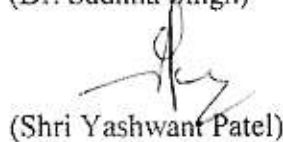
(Dr. Sadhna Singh)



(Dr. Vipin Vyas)



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