बरकतउल्ला विश्वविद्यालय, भोपाल

क्रमांक: 18 /भण्डार/2018

भोपाल, दिनांक: 5/4/18

EXPRESSION OF INTEREST FOR WEB BASED INTEGRATED UNIVERSITY MANAGEMENT SYSTEM

बरकतउल्ला विश्वविद्यालय, भोपाल में Web Based, Integrated University Management System की स्थापना हेतु निम्न प्रकार की संस्थाओं द्वारा Expression of Interest (EOI) आमंत्रित किया जाता है। जो Web Based-ERP में कार्यरत हो:-

(1) मध्यप्रदेश की शासकीय संस्थाएं
(2) केन्द्र सरकार की पब्लिक सेक्टर अंडरटेकिंग(PSUs)
(3) मध्यप्रदेश सरकार के संयुक्त उपक्रम (Joint Venture)

EOI प्रपत्र, शर्ते एवं अन्य विस्तृत जानकारी तथा EOI में भाग लेने हेतु वेबसाईट https://mpeproc.gov.in पर लाग-आन करें।

इच्छुक फर्म जो उपरोक्तानुसार पात्रता रखते है वे अपना Expression of Interest (EOI) निम्न के साथ प्रस्तुत करें।

(1) उस विश्वविद्यालय का नाम जहाँ फर्म ने Web Based, Integrated University Management System स्थापित किया है। (समस्त Modules के साथ)

(2) उपरोक्त System को स्थापित करने में कौनसी तकनीकी (टेक्नोलॉजी) का उपयोग किया है।

(3) समस्त पात्रता सम्बन्धी एवं सहायक (Supporting) दस्तावेज।

(4) पूर्णतः भरे समस्त फार्म A से J तक जिसमें पृष्ठ के उपर फर्म का नाम एवं पता लिखा हो और समस्त प्रपत्रों पर इस प्रकार नम्बरिंग करे (A1, A2, A3, ...to J1,J2, J3,.......) याने प्रपत्र जो फार्म A से जुड़े है उसमें A1, A2, A3, ...इस प्रकार समस्त दस्तावेजों में नम्बर करें।

(5) दिनांक: 26-4-2018 को सायं 5:00 बजे तक कुलसचिव, बरकतउल्ला विश्वविद्यालय, भोपाल को स्पीड पोस्ट/ रजिस्टर्ड डाक/कोरियर से भेजे।

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आमंत्रित करने वाली संस्था का नाम :-	बरकतउल्ला विश्वविद्यालय, भोपाल (म0प्र0)
कार्य:-	सिस्टम इन्टीग्रेटेड जो बरकतउल्ला विश्वविद्यालय के लिए Integrated University Management System को डिजाइन, डेवलप, टेस्ट और इन्टीग्रेट करना।
फर्म को चुनने की विधि :-	Quality and Cost Baed Selection (QCBS)
जमा करने की अंतिम तिथि:-	दिनांक: 26-4-2018 सायं 5-00 बजे।
पता जिस पर भेजना है:-	कुलसचिव, बरकतउल्ला विश्वविद्यालय, होशंगाबाद रोड, भोपाल (म0प्र0)
प्री-बिड(समस्या Query):-	ई-मेल द्वारा भेजा जाना है। दिनांक: 25-4-2018 के पहले
	ई-मेल :- registrar@bubhopal.nic.in

EOI प्रपत्र का मूल्य रू. 5,000=00 (रू. पांच हजार मात्र) तथा सुरक्षा निधि रू. 5,00,000=00 (रू. पांच लाख मात्र) हैं।

प्रकाशन पश्चात EOI में किसी प्रकार का संशोधन होने की स्थिति में संशोधन की जानकारी वेबसाईट पर दी जाएगी। EOI खोलने संबंधी विवरण निम्नानुसार है:—

सं.क्रं.	विवरण	दिनांक	समय
01	EOI फार्म डाउनलोड करने की तिथि	05—4—2018	17—00
02	EOI फार्म डाउनलोड करने की अंतिम तिथि	26—4—2018	15—00
03	EOI फार्म आन लाइन प्रस्तुत करने की अंतिम तिथि	26—4—2018	17—00
04	EOI खोलने की तिथि	02—5—2018	15—30

Pre Bid द्वारा Short list की गई फर्मों को मोबाईल/ई—मेल/फोन से सूचना दी जावेगी।

EOI सम्बन्धी सामान्य जानकारी विश्वविद्यालय की वेबसाइट www.bubhopal.ac.in पर भी उपलब्ध हैं।
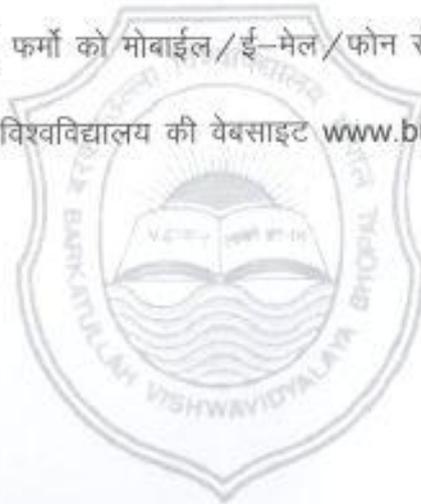
कुलसचिव

	BARKATULLAH UNIVERSITY BHOPAL M.P.

BUBIUMS

**Barkatullah University, Bhopal
Integrated University Management System**

Expression of Interest

(As on March 2018)

Date of Issue: 05/04/2018

Last Date of Submission: 26/04/2018

Cost of Form: Rs. 5000=00

**By
Registrar
Barkatullah University Bhopal M.P.**

BARKATULLAH UNIVERSITY BHOPAL
(Web Site:www.bubhopal.ac.in)
Tel: 0755-2517011, Fax 0755-2517012

CONTENT

Chapter 1: Disclaimer:

All information contained in this Expression Of Interest(EOI) cum Request for Proposal (RFP) provided is in the good interest and faith. This is neither an agreement nor an offer/ invitation to enter into an agreement of any kind with any party.

Adequate care has been taken in the presentation of this EOI cum RFP document, the interested eligible bidders shall satisfy themselves that the document is complete in all respects. The information published in this document is not very exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the EOI cum RFP document is complete in all respects and firms submitting their bids are satisfied that the EOI cum RFP document is complete in all respects.

Barkatullah University, Bhopal, Madhya Pradesh reserves the right to
- reject any or all of the applications submitted in response to this EOI cum RFP document at any stage without assigning any reasons whatsoever**.**
- -withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this EOI cum RFP. –
- to change/ modify/ amend any or all of the provisions or terms and conditions of this RFP document without assigning any reason. Any such change would be communicated to the bidders by posting it on the Website of **Barkatullah University, Bhopal, Madhya Pradesh.**

REGISTRAR

Chapter 2: Expression of Interest(EOI) cum Request For Proposal(RFP):

Selection of System Integrator for the establishment of Barkatullah University Bhopal, Integrated University management System (BUB-IUMS).

Expression of Interest are invited from Organizations

- I. the Madhya Pradesh Government Organizations
- II. Central Government Public Sector Undertakings (PSUs)
- III. Madhya Pradesh Government Joint Venture Company

working in the field of Web-based-ERP for the selection of System Integrator for the establishment of BUB-IUMS in the Barkatullah University, Bhopal as detailed in the enclosed Terms Of Reference(TOR). (Please attach copy of the certificate/document compulsorily.

The Details of the RFP and key calendar events is as follows:

EOI/RFP NO.	
Tender Inviting Authority	BARKATULLAH UNIVERSITY, Bhopal, Madhya Pradesh
Name of the Work	Selection of System Integrator for the design, development, testing, implementation and integration of Integrated University Management System.
The objectives, and description of the assignment	As per TOR
The method of selection	Quality and Cost Based Selection (QCBS)
Last date & Time for submission of bids	26/04/2018
Pre-Bid	Query, if any, can be sent by email only, by registra@bubhopal.nic.in before 25/04/2018
The address to which proposal is to be submitted	Registrar, Barkatullah University, BHOPAL M.P.
Opening of TechnicalProposal	02/05/2018
Place of Opening of TechnicalProposal	Barkatullah University Bhopal M.P.
Shortlist of firms for Pre-bid Presentation	02/05/2018
Contact Person and Designation	Nodal Officer BUB-IUMS / DR(Stores) Barkatullah University, BHOPAL M.P.
Address for Communication	Address: Barkatullah University Hoshangabad Road Bhopal M.P. Phone No. : 0755-2517011 Email: registrar@bubhopal.nic.in

Chapter 3: Preamble:

INTRODUCTION:

Barkatullah University: A brief Profile

The Barkatullah University formerly known as Bhopal University was established in 1970 in the capital city of Madhya Pradesh. With a view to perpetuate the name of a learned scholar and the revolutionary son of the soil, Bhopal university was rechristened as Barkatullah University in 1988, in the living memory of Prof. Maulana Barkatullah Bhopali, the great freedom fighter.

The territorial jurisdiction of the university extends to the eight districts: Bhopal, Sehore, Vidisha , Raisen , Hoshangabad, Harda , Betul, and Rajgrah. There are around three hundred sixty five colleges affiliated to the University with enrollment of around 1.50 lacs students.

The Campus

The jurisdiction of the University is spread around approx. 360 acres. The University campus includes Administrative Block, Library Block, Life sciences Block, Law Block, Humanities Block, Social science Block, Physics Block, Applied Geology Block, Microbiology Block, Yoga Block, Computer Science and Computer Center Block, Hostel Buildings, Guest House, Institute of Open and Distance Education, Printing press, and buildings of Institute of Management, Pharmacy, Physical Education& Gymnasium and University Institute of Technology. The University covers almost a total spectrum of higher education, offering courses in its affiliated colleges and the teaching departments in the faculties of Arts, Social Science, Science, Life Science, Home Science, Medicine, Dentistry, Commerce, Business Management, Law, Engineering, Education and Technical Education.

The university runs various conventional and non conventional courses at Post Graduate level like Arabic, Sanskrit, Linguistics, Persian, English, Urdu, Hindi, Psychology, Commerce, Geography, Economics, Sociology, Social Work, Law, Aquaculture, Zoology, Microbiology, Biotechnology, Genetics, Bio-chemistry, Bioscience, Limnology, Electronics, Physics, Computer Science, Applied Geology, Management, Education, Physical Education, Yoga, Pharmacy, and Engineering through its teaching departments. Some courses like Engineering, Pharmacy, Law, Education and Physical Education are also run at Under Graduate levels. Most of the subjects like Linguistics, Regional Planning and Economic Growth (RPEG), Bioscience, Limnology, Applied Geology etc. are interdisciplinary in nature and conducted only in the University teaching departments. Research facilities are also available in these subjects. The University also runs Institute of Open and Distance Education, through which variety of traditional and professional courses at graduation and post graduation level are conducted. The university generally follows the semester system of teaching and examination.

Besides teaching departments, the university also runs some   study centers to promote teaching, research, and extension programmes in their respective fields. For instance, the Bio-informatics Centre provides computational facilities and basic training in Bioinformatics for analyzing data and interpreting results to students, researchers, scholars and faculties in the field of Life Science. It organizes frequent workshops which provide opportunity for advance training in the concerned subject. Besides this some other prominent centers which are effectively functioning are Women Studies Center, Buddhist Studies Center. The MITRA (Help Centre for the Students) is a multipurpose help centre for the students. The purpose of this center is to assist students and provide them information regarding prospectus, syllabus, admission forms, results etc. The students get all the

requisite information under one roof. The University Computer Center is equipped with AST Manhattan Server, IBM RS6000 Unix Server, Motorola 68030 machines and a number of intelligent nodes under LAN environment. The center is providing facility for computation and data processing to the students and teachers of the University.

The university has enriched library having around 72000 books, 6000 thesis and 60 Manuscripts. It has a collection of rare reference books on various subjects. The Library has an inter Library Loan Facility which enables borrowing and lending books/thesis to and from other university libraries.

Objective & Vision

The objective of Barkatullah University, Bhopal Madhya Pradesh Automate and Integrate all the activities being run by the University. In addition to this, the office of the University also upholds the main role in the implementation of progressive policies in the State Universities.

Vision of the BARKATULLAH VISHWAVIDYALAYA, Bhopal is as follows:

- To make a knowledge-based community by fueling its University Management landscape to respond to both local and global challenges.
- To create a culture of quality and excellence at an individual and university level in all aspects of University Management.
- To incentivize teaching and make teachers accountable.
- To establish shared governance structure, facilitative and trustful external governance and efficient and effective internal governance structure.

Need of BUB-IUMS:

In order to meet the current challenges for sustaining competitiveness in the market as well as to move towards excellence in governance with less paperwork and enhance efficiency of the people and processes, there is a need for **Barkatullah University, Bhopal M.P.** to undertake an INTEGRATED University Management System implementation. This exercise will enable **Barkatullah University, Bhopal M.P.** to streamline and standardize the processes across the university and to adopt some of the global best practices being followed in similar Universities.

A study of the university activities is required to be taken up by the bidder so as to get an idea / understanding of the customization to be done and complexity involved in the Unit level implementations. Also a study of the departments which already have their own IT solutions shall be required to be taken up by the bidders for suggesting evolving an integrated solution. This study by the bidder is also needed so that the required integration can be addressed suitably in the proposed BUB-IUMS

Clarification to EOI cum RFP

Clarification, if any, can be sent by email registrar@bubhopal.nic.in only, by Date: 25/04/2018.

Amendment/ Cancellation of EOI cum RFP

Barkatullah University, Bhopal, Madhya Pradesh reserves the right to

- to cancel this RFP at any time without any obligation to the Bidders and without assigning any reason thereof.

- amend the RFP by issuing an addendum in writing or by standard electronic means. The addendum will be binding on all the Bidders. Bidders shall acknowledge receipt of all amendments prior to the deadline for submission of Proposals. To give Bidders reasonable time in which to take an amendment into account in their Proposals, Barkatullah University, Bhopal may, if the amendment is substantial, extend the deadline for the submission of Proposals.
- reject any or all of the applications submitted in response to this EOI cum RFP document at any stage without assigning any reasons whatsoever**.**
- withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this EOI cum RFP. –
- to change/ modify/ amend any or all of the provisions or terms and conditions of this RFP document without assigning any reason. Any such change would be communicated to the bidders by posting it on the Website of **Barkatullah University, Bhopal, Madhya Pradesh.**
- to annul the bidding process and reject all bids at any time prior to award of contract, without incurring any liability to the bidders or without any obligation to assign reasons thereof.

Earnest Money Deposit

The Bidders must submit an Earnest Money deposit of INR 5,00,000/- (Rs (Five Lacs) in the form of a bank draft along with Expression of Inteest.
The EMD shall be in Indian Rupees only.
The Bank Draft should be drawn in favor of **Registrar, BARKATULLAH VISHWAVIDYALAYA**and payable at Bhopal.
Unsuccessful Bidder's EMD will be discharged / refunded as promptly as possible as but not later than 30 days after the final selection.
The successful Bidder's EMD will be discharged only after the completion of the work.
The EMD shall be forfeited:

- o If a Bidder withdraws the bid after the final date of during the period of Bid validity specified by the Bidder on the Bid Form.
- o Or in case of a successful Bidder, if the Bidder fails to sign the contract; or
- o If a bidder fails to furnish the Performance Security

Proposals not accompanied by EMD will not be considered for Technical and Financial evaluation.

Validity of the Proposal

The Proposal and rates shall be valid for 365 days from the last date for submission of the Proposal. A Proposal that is valid for a shorter period shall be rejected as non-responsive.

Disqualification of the Proposal

Barkatullah Administration may at its sole discretion, and at any time during the processing of the Proposal, disqualify any Bidder from the Bidding process if the Bidder has:-

- o Submitted the Proposal after the due date and time of submission of Proposals.
- o Made misleading or false representations.
- o Violated any of the terms & condition
- o If found to have a record of poor performance.

7

o Submitted Proposal document which is nonresponsive or not accompanied by required documentation as specified in this RFP.
o Failed to provide clarification, when sought.
o Submitted more than one Proposal
o Failed to submit a proposal in accordance with the terms and conditions of this RFP.
o Failed to submit a Proposal not valid for at least 365 days.
o Any other reasons, as deemed fit to the Tendering Authority.

Fraud / Corruption

Barkatullah University, Bhopal requires that the bidders participating in the selection process adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract. In pursuance of this policy, **Barkatullah University, Bhopal** defines, for the purpose of this paragraph, the terms set forth as applicable to both the parties:

o "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value (whether in cash or kind) to influence the action of a public official in the selection process or in Contract execution;
o "fraudulent practice" means a misrepresentation or omission of facts in order to Influence a selection process or the execution of a Contract;
o "collusive practices" means a scheme or arrangement between two or more bidders with or without the knowledge of University, designed to establish prices at artificial, noncompetitive levels;
o "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract. University will reject a proposal for award if it comes to know that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question; and

BARKATULLAH VISHWAVIDYALAYA, Bhopal will terminate the Contract, if already awarded and will declare the vendor ineligible, either indefinitely or for a stipulated period of time, to be awarded a Contract, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract.
Bidders shall be aware of the provisions on fraud and corruption prescribed in the specific clauses in the General Conditions of Contract.

Modification & Withdrawal of Proposal

The Bidder may modify or withdraw their submitted Proposal prior to the prescribed last date and time for submission of Proposal. Such withdrawal/modification should be in writing and in conformance with the terms and conditions specified for submission of the original Proposal.

No Proposal can be modified or withdrawn subsequent to the deadline for submission of Proposals.

Chapter 4: Eligibility Criteria for Vendor:

Eligibility criteria for pre-bid The eligibility criteria for pre-bid EOI process are as follows:
1. Only

   I.   M.P. Government.
   II. Central Government. PSUs
   III. M.P. Government. Joint Venture Company
   Organizations can participate. (Please attach copy of the certificate/document compulsorily.

2. The Participating organization should not be blacklisted or banned by any state or central Government or by its procurement agencies. (Please attach a notarized affidavit in this regard compulsorily.

3. Annual turnover should be at least 20 crores for last three financial years. (Please Attach Copy of the Audited Balance Sheet of the firms for last three financial years indicating, the turnover along with the Income Tax Returns.)

4. Permanent Account Number/ TIN (whichever applicable) and service tax registration (Please Attach copy for the same.)

5. Demonstration of the Proof of Concept (PoC) of the functionalities is essential.

6. The Organization should have been engaged in IT projects/solutions business for a period of at least five years as on last date of submission of EOI.

7. Organization should have experience of implementing Integrated University Management System (IUMS) in at least 5 State Government Universities/Central Government Universities out of which "complete" Integrated University Management System should have been implemented in at least 3 such (State Govt./ Central Govt.) Universities.(Please enclose the purchase order copy & satisfactory performance from the competent authority of the Universities in which it is running.)

The vendors should satisfy the above criteria.

Chapter 5: Terms Of Reference(TOR) / Expected from Vendor:

1. One Master File for University like Staff, Student, Asset, Account Master Etc. and the same should be integrated with all sub Systems. Hence no duplication of data: data flow from various modules should be seamless and the updated data must be visible to all the concerned system.

2. Data security: Access of data and particularly amendment access should be to only the concerned authority or user with different level user ID Password based System. Means, access permission at all levels, role based, at various level such as application, module, form and fields.

3. The automation system should run efficiently and seamlessly on all platforms (Windows, Linux, Mac, etc.). For users, UI should work on common browsers like Internet Explorer, Firefox, Chrome, Safari, etc.

4. The number of students, faculty, and staff could double over the years. The software should be scalable for such expansion.

5. Automation software should provide relevant services on mobile and handheld devices.

6. The vendor should provide complete database schema and access to raw data, so that in the event Barkatullah University decides to change the automation software in part or whole, the existing data can be easily and seamlessly ported to the new software.

7. It is mandatory for all the vendors to share source code of application software with, Barkatullah University.

8. Biometrics and smart-id features should be included for the appropriate modules. Digital signatures should also be implemented.

9. Vendor has to port all our existing digital databases to the new system. This includes student and faculty data, research projects, accounts, etc. The porting to the new system should be smooth and error free.

10. Remote access in a secure and authenticated way when the faculty and students are away from the institute.

11. Information security and data integrity. If any ready-made software is to be used, then it should have proper certification about the quality. The passwords and valuable data should be encrypted.

12. Regular backup and recovery of the complete database and application software. Complete protection against data losses.

13. The system should be available 24x7

14. We are open about the platforms on which the software is to be written. However, we have the following requirements:

    a.   The integration among various modules must be clean and seamless.

    b.   The software should be written in a generic platform so that its life and continuity is guaranteed. Even though we do not specify the platforms at present, the committee reserves its rights to reject very specific platforms.

    c.   For cost effectiveness, the vendors are encouraged to use available open source software (e.g., accounting, class management system. and library). However, the responsibility of integration with our aforementioned features lies with the vendor.

15. The above scope is not intended to be exhaustive but indicative. Any other additional activity, which Barkatullah University deems to be beneficial, will be added to the scope of activities at a later time.

16. Tenure of Work at Barkatullah University: Vendor to use and managed services model for the above systems for a period of five years from date of successful implementation. In particular, the vendor must provide automation software installation, commissioning, hardware and software maintenance, regular backup module, and complete support for the five years after successful implementation by a dedicated onsite team. Bug fixing, feature enhancement and higher-level support may be provided through offsite backend. Barkatullah University expects the complete automation to be implemented in 3 months after the order has been issued.

17. Managed services will also include providing software licenses, hardware, bug fixing, enhancements, upgrades, functional and technical training of Barkatullah University personnel, and other related activities.

18. The vendor will take the end-to-end ownership as a single point contact to ensure smooth functioning of the IT operations by providing requisite resources.

19. Earnest Money for Biding and Security Deposit upto completion of 5 Years is to be deposited by the Vendor

20. The vendor is required to depute adequate number of technical personnel at the user sites for minimum 6 months as deems fit to the University and mutually agreed by the University and vendor and have to trained the complete user Staff.

21. The vendor has to ensure that the software design and implementation takes care of necessary security aspects such as data safety, access controls, integrity, backup measures and disaster recovery.

22. The Vendor is expected to incorporate all changes in university requirements in the application during the term of the project if any such changes arise.

23. The Vendor have to handover complete

a. System Manual
b. Technical Manual
c. User Manual
d. Training Manual

24. Barkatullah University will form an Consultancy Monitoring Committee(CMC) and vendor have to make a proper presentation and liaisoning with the CMC and Payment will be made only on the recommendation of CMC. Vendor have to abide with the suggession / changes suggested by CMC.

25. The vendor have to maintain complete Confidentiality of System / Data / Process and have to generate User ID and Password to give the permission to the extent as decided by the Barkatullah University administration.

Chapter 6: Tendering and Selection Process for Vendor:

To select a vendor for the development, roll-out, and maintenance of the automation system,

Barkatullah University have two-phases of tendering process.

I. **PRE-BID:**
    1. In the first phase: **Expression of Interest (EOI)** is invited from the vendors to showcase their likely solutions for our automation requirements; vendors should also present their past experiences and technical capabilities.
    2. An empowered **Committee will select** a set of suitable vendors for the next phase based on their technical solution, experiences, and financial stability.
    3. The **Selected set of vendors** would then be invited to participate in technical and financial bids for the next phase. We will provide our detailed requirements to this set of vendors.

II. **NEXT PHASE:**
    1. Final selection among these vendors will be based on cost evaluation under Quality Cum Cost Based System (**QCBS**).

    2. **TECHNICAL BID** of those bidders will only be opened for Technical Evaluation whose tender has been received within the due date of submission of the EOI to the office of the

       REGISTRAR
       BARKATULLAH UNIVERSITY
       BHOPAL M.P.

    3. **BID EVALUATION**: Financial bid of those bidders shall only be opened whose proposal has been selected in Technical bid evaluation. Final evaluation will be on QCBS (Quality Cum Cost Based System).

Technical Evaluation will be on the basis of following Technical Evaluation Chart:

SNo	Technical Evaluation Parameters	Pts	Max
1	Financial Capability: Average annual turnover for last three years FY 2014-15,15-16,16-171NR >20 <=50 Crores	2	
	INR 51 to 75 Crores	3	
	INR >75 Crores	5	5
2	ERP/Web Portal implemented in University with no Affiliated Colleges in India	4	
	ERP/Web Portal implemented in One Indian State Govt. University/ Central University with Affiliated Colleges	6	
	ERP/Web Portal implemented in more than One Indian State Govt. University/ Central University with Affiliated Colleges	8	
	ERP/Web Portal implemented in more than two Indian State Govt. University/ Central University with Affiliated Colleges	10	10
3	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are > 10 &< 25	2	
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 25 &< 50	3	
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 50 &< 100	5	
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 100 &< 150	7	
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 150 &< 200	8	
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 200	10	10
4	CBCS(Choice Based Credit/Grade System) in Examination implemented	10	10
5	Examination Result Processing of Students in one University in one year > 10k < 50k	2	
	Examination Result Processing of Students in one University in one year >= 50k < 1 lakh ,	3	
	Examination Result Processing of Students in one University in one year >=1 lakh < 2 lakh	5	
	Examination Result Processing of Students in one University in one year >= 2 Lakh	10	10
6	Project completed involving design, development, maintenance and hosting of application in any University in last 3 years having value of more than 1 Crore INR will be considered =1 project	2	
	2 - 3 projects	3	
	>3 projects	5	5
7	APPs run on all three environment (Desktop, Mobile, Tablet)	5	5
8	Employee strength Employees employed in Software design, development, implementation, Procurement, installation, testing, services and support Up to 50	2	
	50-100	3	
	> 100	5	5
9	Presentation & Proof of Concept	40	40
		Total	100

Final Evaluation of the bids:

The final selection of the bidder will be based on QCBS (Quality Cum Cost Based System). There will be 70% weightage for Technical Evaluation and 30% for Financial Evaluation.

The EOI process will have the following detailed steps and tentative timeline.

Activity	Date of completion
Release of EOI	
Submission of EOI response	
Inform Vendors shortlisted for pre bid presentation through e-mail/mobile/Phone only	
Pre bid presentations	

Barkatullah University reserves the right to make any changes deemed suitable in the above process depending on the need. While Barkatullah University will attempt to follow the above timeline, however it reserves the rights to change the dates if required; the changed schedule will be posted on the website. Barkatullah University, Bhopal reserves all the rights to change the dates or terms and conditions without assigning any reasons. In case of any conflict arising during the operation, the decision of Kulpati Barkatulah University Bhopal will be final.

The vendors are requested to send their detailed EOI response along with the required information in prescribed Forms A to J with all the supporting certificates and documents to the following address:

> REGISTRAR
> BARKATULLAH UNIVERSITY
> Hoshangabad Road
> BHOPAL M.P 462026

The vendors must focus on the solution to our automation requirements. In particular, they must provide the following information:

1. Solutions to the major tasks described in the document
2. Address the desired features.
3. Automation platforms developed by the vendor.
4. Usage of existing open source software, if any.
5. Solutions to integrate the required modules seamlessly.

The vendors must also present their past work on automation to academic institutions like other Universities (see Forms B and C). The organization that are selected for the pre-bid presentations should present their previous experiences, solution for our requirements, and implementation and integration approach. Barkarullah University will specify the duration of presentation in a later communication to the vendors.

The selections at the pre-bid stage for the next stage would be based on the feedback provided by the vendor, and on the pre-bid presentations. The selected vendors would be invited to bid for the final technical and finascial tender.

Selection criteria for pre-bid

The pre-bid selection would be based on: Fulfillment of all the eligibility criteria and as per technical evaluation chart described in section 4 and as per following:

1. Technical competence of the company.
2. Experience in writing automation software for post-graduate institutions/universities comparable to Central or State Universities in stature, system requirements, etc., in India or abroad.
3. Experience in integration of various modules mentioned in Section 1 and other relevant legacy and third-party modules.
4. Track record of the company.
5. Financial and operational stability of the company.
6. Innovative solutions proposed by the vendor.
7. Ability to showcase existing or potential capabilities during the pre-bid presentation.

Throughout the entire vendor selection process, the following will apply:

1. Even though a vendor/applicant may satisfy the specified requirements, bids/applications shall be liable to disqualification if: a. Misleading or false representations have been made or information deliberately suppressed in the forms and enclosures required in the pre-qualification document. b. The party has a record of poor performance such as abandoning work, not completing the contract, etc.
2. Barkarullah University reserves the right to accept or reject any application and to annul the entire vendor selection process, as well as reject all applications at any time, without assigning any reason or incurring any liability to the applicants.
3. Any effort, on the part of the vendor/applicant or his agent, to influence or to pressurize Barkarullah University shall result in rejection of the application. Canvassing of any kind is strictly prohibited.

While the above criteria are indicative, Barkarullah University may choose to change criteria if needed based on additional information obtained from the vendors or otherwise. Barkarullah University also reserves the right to restrict the short-listing of firms to any number deemed suitable by it.

Through the above process, a set of vendors will be selected for the next tendering phase where we request for technical and financial bids.

Chapter 7: Systems Required in Integrated University Management System:

MODULES:

In the BUB-IUMS following Nine Major Systems have to be Developed

1. **Finance System**
2. **Administration System**
3. **Academic System**
4. **Examination System**
5. **Stores & Purchase System**
6. **Engineering System**
7. **Library Management System**
8. **File Movement / Tracking System**
9. **Other Sections / Cell / Amenities System**

Following are the brief details of above Nine Major Systems to be Integrated and Automated Web Based with latest State of Art Technology

1. Finance System
   a. Budget System
      (Annual & Half Yearly)
   b. Payroll System
   c. Remuneration Payment System
      i. Valuation
      ii. Expert / External Examiner
      iii. Viva Voce
   d. Receipt & Payment System
      i. University Ledger
      ii. University Cash Book
      iii. Online payment (RTGS)
      iv. PFMS
   e. Development System
      i. UGC Fund System
      ii. RUSA, World Bank etc. Fund System
      iii. RGC, WSC & other Chair Fund System
      iv. Fellowship System
      v. Scholarship System
      vi. Research Project (Sponsored & University) Management System
         o Purchase
         o Stock
         o Remuneration
         o Staff Hiring
         o Contingency
         o Fund Monitoring System
      vii. Utilization / Reporting (All Agencies) System

       viii.   All Project Information System
        ix.   New Proposal Management System

f. UT Department Accounting System
        i.   Student Fee Management System
       ii.   UT Department Wise Budget Management System
      iii.   UT Department Wise Guest Faculty Payment System
      iv.   UT Department Wise Complete Information Management System

g.   College Wise Accounting System
        i.   Affiliation Fee
       ii.   Examination Fee
      iii.   Center Advances
      iv.   Other Type of Fees

h.   University Amenities Accounting System
        i.   Hostel Accounting System
       ii.   Guest House Accounting System,
      iii.   Library Accounting System
      iv.   Quarters Accounting System
       v.   Gyan Vigyan Bhawan Accounting System
      vi.   Health Center Accounting System
     vii.   Child Care Accounting System
    viii.   Sports / Yoga Facility Accounting System

i.   University Other Accounting System
        i.   Pension / Gratuity Accounting System
       ii.   PF Accounting System
      iii.   ESI Accounting System
      iv.   Income Tax Accounting System
       v.   Advance Issue / Settlement System
      vi.   Employee Welfare Fund(EWF) Accounting System
     vii.   Tender Accounting System
    viii.   University Vehicle Accounting System
      ix.   University Communication (Telephone, Internet) Accounting System
       x.   Asset Management System
      xi.   Bank Reconciliation System
     xii.   Internal Audit Accounting System
    xiii.   AGM audit Accounting System
    xiv.   Statistical Information System
     xv.   Financial legal System
    xvi.   SC/ ST Cell Accounting System
   xvii.   Minority Cell Accounting System

m. Accounting Compliance System
n. Accounting Information Providing System

2. Administration System

a. University Employee Complete Information Management / Record System
        i.   Regular
        a. Non Teaching Staff
        b. Teaching Staff

ii.   Contingency
iii.   Guest / Other Faculty
iv.   Out Source Staff Management System
     i.   Out Source Security Management System
     ii.   Out Source Staff Management System

b. Attendance System
    i.   Employee Attendance
    ii.   Leave Monitoring System
    iii.   Biometric Attendance System

c. Human Resource System
    i.   Appointment / Recruitment
    ii.   Promotion System
    iii.   Transfer System
    iv.   Retirement System

d. Secretariat System
    i.   Chancellors Secretariat System
    ii.   Vice Chancellors Office System
    iii.   Registrar Office System

e. Reply System
    i.   Assembly Question Management System
    ii.   Legal / Court Cases System
    iii.   RTI System
    iv.   CM Help Line System
    v.   Lok Seva Guarantee System
    vi.   Lokpal / Ombudsman System
    vii.   Government Reply System

f. IQAC System
g. Committee Meeting Management System
h. Emplyee Greivances Redresal System
i. Administration Other Systems
    i.   Enquiry Management System
    ii.   Important Days / Events / Ceremony Management System
    iii.   Employee Union Related Activity System
    iv.   Quarters Allotment & Maintainance System
j. Administrative Compliance System
k. Administrative Information Providing System

3. Academic System

a. Statutory Body System
    i.   Higher Education Department System
    ii.   Co-ordination Committee System
    iii.   University Court
    iv.   Executive Council System
    v.   Academic Council System
    vi.   Planning & Evaluation Board System
    vii.   Standing Committee System
    viii.   Faculty System

    ix. Board of Studies System
    x. Board of Proctors (Proctorial Board) System
    xi. Grievance Management System
    xii. Award / Merit System
    xiii. Other Regulatory Body Management System
- o AICTE,
- o UGC,
- o Medical & Paramedical Related Council
  - o MCI
  - o Nursing Council(State & Central)
  - o Dental Council of India
  - o AAYUSH
  - o Paramedical Council of MP
- o BCI,
- o NCTE,
- o RCI
- o AIU
- o NAAC
- o AISHE

b. University Guidelines System
    i. Act,
    ii. Statute,
    iii. Ordinance
    iv. Regulations,

c. Research System
    i. Pre Research (PhD., MPhil, Dlit, DSc, LLD)
- o Entrance Examination System
- o Departmental Research Committee
- o Course Work System

    ii. Regular Research
      a. Research Degree Committee
      b. Research Progress Monitoring System
      c. Pre Submission Presentation System
      d. PhD Plagiarism verification System
      e. Final Thesis Submission System
      f. Thesis Evaluation System
- o Thesis Viva-voce System
- o Thesis Viva Recording System
- o Degree Award / Notification System

    iii. Post Research
      a. Thesis Inventory System
- o On line Thesis Inventory System
- o Off line Thesis Inventory System
- o Uploading to INFLIBNET Shodhganga System

      b. Research Certificate System

d. Research & Development System
    i. Research Paper Publication System
    ii. Conferences Conduction / Attended System

  iii. Seminar / Workshop / Symposium Conduction / Attended System
  iv. Researchers@bu
  v. Intellectual Property Right (IPR) System
  vi. Technology Transfer System

e. UT Department System
  i. UTD Admission System
   a. Information System (Prospectus, Data related to seats, Procedure etc.)
   b. Online Registration System
    i. Entrance Examination(wherever Applicable) System
    ii. Form Verification System
   c. Eligibility System
   d. Admission Confirmation System
   e. Fee Deposit & Refund Management System
   f. Student Document System
  ii. Course / Syllabus Scheme Information System
  iii. Teaching System
   a. Class Room Teaching Time Table System
   b. Practical / Internship Time Table System
   c. Virtual Class Room Management System
   d. Online / MOOCs Classes System
  iv. E-Content Management System
  v. Placement System
  vi. Student Guidance & Counseling System
  vii. Alumni System
  viii. UT Department Wise Student Attendance System(Bio Metric Soon)
  ix. Faculty Development Programme (FDP)
  x. Quality Improvement Programme (QIP)

f. College Management System
  i. Affiliation System
   o Online Application
   o Fee Deposit
   o Dues & Fee Adjustment
   o College Inspection Management
   o Issue of Affiliation Letter
   o Grievance Management System
  ii. College Code 28 System
  iii. College Admission System
   o Eligibility System
   o Enrolment System
   o College Courses Information System
   o College Faculty Information System
   o College Facilities Information System
   o College Seats Information System(prospectus, Data related to seats etc.)

g. Skill Development System
h. Startup & Incubation System
g. MOUs System
h. Academic Compliance System
i. Academic Information Providing System

4. Examination System

4A. Post Examination Service System
a. Degree System
b. Migration System
c. Provisional Degree System
d. Mark Sheet Issue System
e. Duplicate Mark Sheet System
f. Degree / Mark Sheet Verification System
g. Transcript System
h. Exam TR Recording / Preservation / Correction System

4B. Pre Examination System
a. Enrolment System
b. Exam Form Verification System
c. Roll no. Allotment System
d. Attestation Preparation System
e. Pre Printed answer Sheet Preparation System
f. Examination Center System
g. Examination Scheduling / Time Table Preparation System
h. Examination Committee System
   i. Examiners
   ii. Co-Examiners
i. Practical Examination System
j. Online / Offline Paper Setting System
k. Paper Printing System
l. Moderation System
m. Online Paper delivery Offline Paper Transportation System

4C. Post Examination System
a. Online paper Inventory System after Exam
b. Off line / online Answer Sheet Collection System
c. Answer Sheet Coding / Decoding System
d. Offline / Online Answer Sheet Valuation System
e. Online Submission of Valuation marks / Internal / Sessional Marks
f. Result Processing System
g. Result Declaration System
h. Confidential TR Recording / Preservation / Correction System
i. Mark sheet / Degree Printing System
j. Student Exam / Result Information System
k. Revaluation / Retotaling / Answer Book Viewing System
l. Uploading of all the activities on Site

4D. Other
a. Flying Squad Management System
b. On Line Examination System
c. Off line / online Answer Sheet Collection System

5. Stores & Purchase System
  a. Inventory management System
       I. Receipt
       II. Issue
       III. Verification
       IV. Write off System
       V. AMC
  b. Purchase System
       i. Quotation Based
       ii. Tender / EOI Based
       iii. Proprietary Based
       iv. MPLUN
       v. GeM
       vi. Other
  c. Purchase Committee System

6. Engineering System
  a. New Construction System
  b. Funds System
  c. SOR Management System
  d. E-Procurement System
  e. Statutory Approval System
       i. Executive Council
       ii. Building Committee
       iii. Purchase Committee
       iv. Government Organization Working System
            o PWD
            o Housing Board
            o CPA etc.
  d. Utilization System
  e. Regular Maintenance System
  f. Asset Management System
  g. Master Plan / Land Scaping System
  h. Engineering Compliance System
  i. Engineering Information Providing System

7. Library Management System
  a. Books Inventory system
  b. Books Cataloguing System
  c. Bar Coding
  d. ONLINE Issue Receipt, Booking Tracking System
  e. Online recommendation of Books
  f. Online Sharing of Libraries
  g. Online Paper Request System
  h. RFID / Smart Card Security System
  i. E-Books / E-Journals
  j. Online Library Books Inventory Verification System
  k. Online PhD Thesis System

8. File Movement / Tracking System
a. Note Sheet Movement System
b. Letters Movement System
   i. Government Letters / Reply Movement System
   ii. RTI / CM Helpline Reply System
   iii. Vice Chancellor / Registrar Orders Movement System
   iv. Committees & Meetings letters, Agenda, Minutes, Proceedings, Report Movement System

9. Other Section, Cell, Amenities System
a. Dean Students Welfare (DSW)
   i. Student Enquiry System
      o Online Student Information System
      o Web Site System
      o Student Information on Big Sectioned Running Display Board System
      o SMS / E-mail / Social Media Student Information System
   i. Youth Festival / Student Related Events System
   ii. Scholarship /Fellowship Management System
   iii. Funds System
   iv. Colleges Information System
   v. Student Union Election System
   vi. Counseling
   vii. Convocation
   viii. Placement Initiative System
   ix. Student Compliance System
   x. Anti Ragging / Mahila Utpiran Nivaran System
b. Dean College Development Council System(DCDC)
   i. College Code 28 System
   ii. College Management & Development System
c. NETWORK/ Communication System
   i. Leased line System
   ii. NKN Connectivity System
   iii. WIFI Connectivity System
   iv. Telephones System

d. Amenities Management System
   i. Hostel System
      o On line Application System
      o Allotment System
      o hostel fee
      o hostel building information,
      o Hostel property information,
      o Hostel room's information,
      o asset inventory,
      o student information,
      o mess bills payment tracking System

   ii. Guest House System
- accommodation availability
- Guest House property information,
- Room Management
- Mess Management System
- Reservation System
- Billing System
- Reservations Calendar

  iii. Health Care System
- Registration of Patients,
- Patient's Electronic Medical Record Maintenance,

  iv. Security System

   v. Transport Management System
- Tracking of Vehicles
- Vehicle usage Record
- Vehicle Drivers duty Record
- Petrol / Diesel Record
- Out Side Hire Payment Record

Chapter 8: Detailed Information and Instructions for Bidders:

1. DEFINITIONS

In this document the following words and expressions have the meaning hereby assigned to them.

a) **Employer**: Means Barkarullah University, Bhopal(BUB) acting through its Registrar
b) **Bidder**: Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
c) "**BUB**" means Barkarullah University, Bhopal.
d) "**Year**" means "Financial Year" unless stated otherwise.

2. INSTRUCTIONS

a) All information called for, in the enclosed forms, must be furnished. If for any reason, information is furnished on a separate sheet, it must be mentioned in the relevant column of the forms. For forms A to F, even if no information is to be provided in a column, a "nil" or "no such case" entry must be made in that column. If any particulars/queries are not applicable in case of the bidder, it must be stated as "not applicable'. The bidders are cautioned that by not providing complete information called for in the application forms, or not giving it in clear terms, or making any change in the prescribed forms, or deliberately suppressing the information may result in the bidder being summarily disqualified.
Applications made by email, telegram or telex and those received late will not be entertained. However, one soft copy in CD/DVD of the entire application in PDF format must be provided in addition to the typed application.
b) The application should be in a typed form. The bidder should sign each page of the application.
c) Any information attached in A4 size sheets must be endorsed with the seal and signature of the bidder(s) along with the date of submission.
d) Overwriting should be avoided. Corrections, if any, must be made by neatly crossing out, initialing, dating, and rewriting. Pages of the pre-qualification document are numbered. Additional sheets, if added by the bidder, must also be numbered by the bidder. The complete application must be submitted as a package with a signed letter of transmittal.
e) The entire application must be answered in MS Word, and then ported to PDF format. No additional presentation (e.g. .ppt) or spreadsheet (e.g., .xls) must be embedded in the documents. Pasted pictures not preferred. However, if pasted pictures are provided, they should be of readable font size.
f) References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the bidder must be signed by the authorized person or equivalent.
g) The bidder may furnish any additional information, which the bidder thinks is necessary to establish its capabilities to successfully complete the envisaged work. The bidder is, however,

advised not to furnish superfluous information. No information shall be entertained after submission of EOI document unless BUB calls for it.

Any information furnished by the bidder found to be incorrect, either immediately or at a later date, shall render the bidder liable to be debarred from participation in this work as well as in future works.

3. Submission of EOI

Interest firms which are meeting above eligibility qualifications should submit their Expressions of Interest (EOI) along with-

   c.   Names of the University where they have installed web-based ERP/Integrated UMS (with modules/functionalities installed)

   ii.   Technology used in such installation to implement the for Web-based ERP/Integrated UMS for University.

   iii.   All eligibility documents & supporting documents.

   iv.   Kindly write name and address of the company at the top of each form attached A to J and submit completely filled forms A to J in separate envelope mentioning "Company Profile at a Glance". Forms must be arranged in sequence from A to J and kindly attach relevant certificates and documents after last form as annexure Al, A2.... To J1,J2....so on. It means annexure related to form A should be numbered as Al. A2,.... Similarly annexure related to form B should be numbered as B 1, B2 and so on. Kindly keep this envelope in main envelope only.

EOI must be sent in sealed cover envelope by speed post/ registered post only (please mention EOI for IUMS ref no.- EOI on the top of envelope) to the undersigned by _____ by 3:00 PM positively:

     REGISTRAR
     BARKATULLAH UNIVERSITY
     Hoshangabad Road
     BHOPAL M.P 462026

Note: University reserves the right to accept /reject any or all EOls in part or full without assigning any reason thereof

4. FINANCIAL INFORMATION

Bidder must furnish the annual financial statements for the last five years in Form A.

5. EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS

a) Bidder must furnish the following:
b) i. List of all works of similar class successfully completed during the last five years (Form B).
   ii. List of all the projects under execution or awarded (Form C).
c) Particulars of completed works and performance of the bidder duly authenticated/certified by an authorized officer or equivalent should be furnished separately for each work completed or in prowess (Form D).

6. ORGANIZATIONAL INFORMATION (Forms `E' and `G')

Bidder is required to submit the following information in respect of its organization (Form E):

a) Name and postal address including email, telephone, fax & telex numbers etc.
b) Copies of original documents defining the legal status, place of registration and principal places of business.
c) Names and title of Directors and Officers who shall be concerned with the work, with designation of individuals authorized to act for the organization.
d) Information on any litigation in which the bidder was involved during the last five years, including any current litigation.
e) Authorization for employer to seek detailed references.
f) Number of technical and administrative employees in parent company and/or subsidiary company and how these employees will be involved in this work (Form F).
g) Check list

7. FORMAT OF RESPONSE

a) Each plan must start from a fresh page and each page must be numbered.
b) The plans must be written in font size of I opt on separate A4 single spaced pages, with all margins equal to 25 mm.
c) Each page must be signed and endorsed with the seal and signature of the bidder(s) along with the date of submission.

Chapter 9: FORMS:

Applicant must furnish annual financial statements for the last five years in Form A.

F 0 R M 'A'

FINANCIAL INFORMATION

I.   Financial Analysis — Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

Particulars	Financial year				
	2012-13	2013-14	2014-15	2015-16	2016-17
(i) Gross Annual					
(ii) Profit/Loss					

a) Current Income Tax clearance Certificate/Profit & Loss account

Signature of Chartered Accountant with seal   Signature of Applicant(s)

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

FORM "B"

DETAILS OF CONSULTANCY WORKS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED DURING THE LAST FIVE YEARS ENDING 31.03.17

Sr. No.	SIMILAR NATURE OF ASSIGNMENT COMPLETED	
	Description	Project Details
1	Name of work/project and Location	
2	Mention the project objectives, details of solution implemented and benefits accrued to the customer organization	
3	Name & Address of Employer/organization	
4	Cost of work in Rs.	
5	Complexity of the task (modules, etc.)	
6	Complexity of the database (size, etc.)	
7	Date of commencement as per contract	
8	Stipulated date of Completion	
9	Actual date of completion	
10	Litigation/arbitration pending/in progress with details*	
11	Name and address/email and telephone number of officer to whom reference may be made.	
12	Remarks	

* Indicate gross amount claimed and amount awarded by the Arbitrator * For each work separate sheet be prepared as per Performa given in form B.

Signature of Applicants) with date & seal

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

FORM 'C'

ASSIGNMENT / PROJECTS UNDER EXECUTION OR AWARDED

Sr. No.	Description	Project Details
1	Name of work/project and Location	
2	Mention the project objectives, details of solution implemented and benefits accrued to the customer organization	
3	Name & Address of Employer/organization	
4	Cost of work in Rs.	
5	Complexity of the task (modules, etc.)	
6	Complexity of the database (size, etc.)	
7	Date of commencement as per contract	
8	Stipulated date of Completion	
9	Actual date of completion	
10	Litigation/arbitration pending/in progress with details*	
11	Name and address/email and telephone number of officer to whom reference may be made.	
12	Remarks	

For each work separate sheet be prepared as per Performa given in form C

Signature Of Applicant(s) with date & seal

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

F 0 R M 'D'

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM 'B' & 'C'

1. Name of work/Project & Location

2. Agreement No.

3. Estimated Cost

4. Tendered Cost

5. Date of start

6. Date of completion

   i. Stipulated date of completion

   ii. Actual date of completion

7. Amount of compensation levied for delayed completion, if any.
8. Performance Report

   1. Quality of work   Very Good/Good/Fair/Poor

   2. Financial soundness   Very Good/Good/Fair/Poor

   3. Technical Proficiency   Very Good/Good/Fair/Poor

   4. Resourcefulness   Very Good/Good/Fair/Poor

   5. General Behavior   Very Good/Good/Fair/Poor

Date: Authorized Signature

Note: - Certificate for each project completed/under execution shall be obtained as per "FORM D" and given in separate sheets. At this location, images of these certificates can be scanned and pasted in the softcopy of this document.

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

FORM "E"

STRUCTURE & ORGANIZATION

Sr. No.		
1	Name & Address of the applicant:	
2	Telephone No. Telex No. Fax No.	

3	Legal status of the applicant (attach copies of original document defining the legal status)
	   i. An individual
	   ii. A proprietary firm
	   iii. A firm in partnership	

4	Particulars of registration with various Government bodies (attach attested photocopy) Organization/Place of Registration No.	
5	Name and Titles of Director & Officers with designation to be concerned with this work:	
6	Designation of individuals authorized to act for the Organization	
7	Was the applicant ever required to suspend assignment for a period of more than six months continuously after you commenced the assignment? If so, give the name of the project and reasons of suspension of work.	
8	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
9	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details.	
10	Has the applicant or any firm's partner in case of partnership firm, ever been convicted by a court of law? If so, give details	
11	Any other information considered necessary but not included above.	

Signature of Applicant(s) with date & seal

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

FORM 'F'

DETAILS OF PROPOSED ASSOCIATE SERVICE

Sr. No.	Proposed Associate for	Name & Address of Associate Proposed	Years of Experience	Years of Association with the Prime Firm
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Signature of Applicant(s) with date & seal

FORM "G"

Modules Information

1. Finance System   Tick ☑ at appropriate cell

S. No.	1. Finance System	As-Is Deployment	Customized Deployment	New Deployment
1	Budget System			
2	Payroll System			
3	Remuneration Payment System			
4	Receipt & Payment System			
5	Development System			
6	UT Department Accounting System			
7	College Wise Accounting System			
8	University Amenities Accounting System			
9	University Other Accounting System			
10	Financial legal System			
11	SC/ ST Cell Accounting System			
12	Minority Cell Accounting System			
13	Accounting Compliance System			
14	Accounting Information Providing System			
	Total of **1. Finance System**			

2. Administration System

S. No.	2. Administration System	As-Is Deployment	Customized Deployment	New Deployment
1	University Employee Complete Information Management / Record System			
2	Attendance System			
3	Human Resource System			
4	Secretariat System			
5	Reply System			
6	IQAC System			
7	Committee Meeting Management System			
8	Emplyee Greivances Redresal System			
9	Administration Other Systems			
10	Administrative Compliance System			
11	Administrative Information Providing System			
	Total of **2. Administration System**			

3. Academic System

S. No.	3. Academy System	As-Is Deployment	Customized Deployment	New Deployment
1	Statutory Body System			
2	University Guidelines System			
3	Research System			
	Research & Development System			
4	UTD System.			

5	College Management System.			
6	Other Academic System			
7	MOUs System			
8	Academic Compliance System			
9	Academic Information Providing System			
	Total of **3. Academy System**			

4. Examination System

S. No.	**4. Examination System**	As-Is Deployment	Customized Deployment	New Deployment
1	Post Examination Service System			
2	Pre Examination System			
3	Post Examination System			
4	Other Examination Related System			
	Total of **4. Examination System**			

5. Stores & Purchase System

S. No.	**5. Stores & Purchase System**	As-Is Deployment	Customized Deployment	New Deployment
1	Inventory Management System			
2	Purchase System			
3	Purchase Committee System			
	Total of **5. Stores & Purchase System**			

6. Engineering System

S. No.	**6. Engineering System**	As-Is Deployment	Customized Deployment	New Deployment
1	New Construction System			
2	Engineering Funds System			
3	SOR Management System			
4	E-Procurement System			
5	Statutory Approval System			
6	Regular Maintenance System			
7	Other Engineering Related System			
8	Engineering Compliance System			
9	Engineering Informatioon Providing System			
	Total of **6. Engineering System**			

7. Library Management System

S. No.	**7. Library Management System**	As-Is Deployment	Customized Deployment	New Deployment
1	Books Inventory system			
2	Books Cataloguing System			
3	Bar Coding			
4	ONLINE Issue Receipt, Booking Tracking System			
5	Online recommendation of Books			
6	Online Sharing of Libraries			
7	Online Paper Request System			
8	RFID / Smart Card Security System			
9	E-Books / E-Journals			

10	Online Library Books Inventory Verification System			
11	Online PhD Thesis System			
	Total of **7. Library Management System**			

8. File Movement / Tracking System

S. No.	8. File Movement / Tracking System	As-Is Deployment	Customized Deployment	New Deployment
1	Note Sheet Movement System			
2	Letters Movement System			
	Total of **8. File Movement / Tracking System**			

9. Other Section, Cell, Amenities System

S. No.	9. Other Section, Cell, Amenities System	As-Is Deployment	Customized Deployment	New Deployment
1	Dean Student Welfare (DSW)			
2	Dean College Development Council System(DCDC)			
3	NETWORK/ Communication System			
4	Amenities Management System			
	Total of **9. Other Section, Cell, Amenities System**			

Signature of Applicant(s) with date & seal

FORM-H
Self Technical Evaluation Chart

Sno	Technical Evaluation Parameters	Pts	SE*	CE*	Rem
1	Financial Capability: Average annual turnover for last three years FY 2014-15,15-16,16-171NR >20 <=50 Crores	2			
	INR 51 to 75 Crores	3			
	INR >75 Crores	5			
2	ERP/Web Portal implemented in University with no Affiliated Colleges in India	4			
	ERP/Web Portal implemented in One Indian State Govt. University/ Central University with Affiliated Colleges	6			
	ERP/Web Portal implemented in more than One Indian State Govt. University/ Central University with Affiliated Colleges	8			
	ERP/Web Portal implemented in more than two Indian State Govt. University/ Central University with Affiliated Colleges	10			
3	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are > 10 &< 25	2			
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 25&< 50	3			
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 50&< 100	5			
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 100 &< 150	7			
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 150 &< 200	8			
	ERP/Web Portal implemented in any one University with which Max. Affiliated colleges are >= 200	10			
4	CBCS(Choice Based Credit/Grade System) in Examination implemented	10			
5	Examination Result Processing of Students in one University in one year > 10k < 50k	2			
	Examination Result Processing of Students in one University in one year >= 50k < 1 lakh ,	3			
	Examination Result Processing of Students in one University in one year >=1 lakh < 2 lakh	5			
	Examination Result Processing of Students in one University in one year >= 2 Lakh	10			
6	Project completed involving design, development, maintenance and hosting of application in any University in last 3 years having value of more than 1 Crore INR will be considered =1 project	2			
	2 - 3 projects	3			
	>3 projects	5			
7	APPs run on all three environment (Desktop, Mobile, Tablet)	5			
8	Employee strength Employees employed in Software design, development, implementation, Procurement, installation, testing, services and support Up to 50	2			
	50-100	3			
	> 100	5			
9	Presentation & Proof of Concept	40			
		Total			

* SE = Self Evaluation by the Company

* CE = Committee Evaluation (Evaluation by the Committee of University)

Note: Kindly submit documents related to the proof for each technical criteria as supporting documents.

Points will not be given in case of non-submission of documents related to the any of the above technical criteria.

Signature of Applicant(s) with date & seal

FORM-I

Proof of Criteria Fulfillment

Criteria No.	Criteria	Whether Company is fulfilling criteria or not? (Yes/No)	Whether Certificate is attached? (Yes/No)	Attach proof as Annexure -
1	Only M.P. Govt./ Central Govt. PSUs/ M.P. Govt. Joint Venture Company/ Organizations can participate.	(Kindly also mention the category in this block)		Annexure - 11
2	The Participating PSUs do not stand blacklisted or banned by any state or central Government or by its procurement agencies.	(Kindly give affidavit on stamp paper in this regard)		Annexure - 12
3	Average annual turnover should be at least 20 crores for last three financial years	(Kindly also mention the amount in this block)		Annexure - 13
4	Permanent Account Number/ TIN / GST No. (Whichever applicable) and service tax registration photocopy are to be enclosed.			Annexure - 14
5	Demonstration of the Proof of Concept (PoC) of the functionalities is essential.			Annexure – 15, 15.1, 15.2 ……..
6	The films should have been engaged in IT projects/solutions business for a period of at least five years as on last date of submission of EOI.			Annexure - 16
7	Firms should have experience of implementing University Management System (UMS) in at least 5 State Government Universities/Central Government Universities out of which "complete" Integrated University Management System should have been implemented in at least 3 such (State Govt./ Central Govt.) Universities. The purchase order copy & satisfactory performance from the competent authority of the Universities in which it is running should be enclosed along with the bid.			Annexure - 17

Note: Kindly attach proof for all the criteria as annexure-11, 12, as mentioned in remark column in above table compulsorily. Proof must be attached with the table itself without referring to any other place for such documents/certificates.

Signature of Applicant(s) with date & seal

26

BARKATULLAH UNIVERSITY, BHOPAL (IUMS)

FORM—J

CHECKLIST

Checklist — General			
S.No.	**Document**	**YES ☑**	**NO ⊗**
1	Your proposal for implementation of our automation requirements		
2	Forms A to I in given format and completely filled and kept in separate envelope " Company profile at a glance" as per instructions in page 13		
3	Attached all supporting certificates/documents along-with forms A to I as per instructions in page 13		
4	Document is in .pdf only		
5	If any other information (not called for in Form A-I) is furnished, it is in A4 size sheets, endorsed with seal and signature of the bidder along with date of submission on every page		
6	All corrections are neatly crossed out, rewritten, initialed and dated		
7	Pages of the documents are numbered		
8	CD/DVD of the entire application		
9	Each page of the application is signed		
10	There are no .ppt or .xls files embedded or attached.		
11	References, information & certificates from clients are signed by authorized person or equivalent. (if available)		